

# ASKEW ELEMENTARY DROP-OFF/PICK-UP GUIDELINES

2018-2019

*\*Please keep in mind the following guidelines are for the fall semester of the 2018-2019 school year. Guidelines may be adjusted once the final phase of construction is complete by December 2018.*

## OUR TOP PRIORITY IS THE SAFETY OF OUR STUDENTS! PLEASE ADHERE TO ALL DROP-OFF/PICK-UP GUIDELINES.

**MORNING ARRIVAL:** *The school opens at 7:15 am. NO students should arrive on campus before that time, as there will be no adult supervision. All students report to the multi-purpose room each morning upon arrival. All students should be on campus by 7:30 am.*

**CARPOOL DROP-OFF:** Parents that are bringing students (all students PK-5<sup>th</sup> grade) to school in a car will only drop students off using the carpool lane. The intersection at Wood Lodge and Hayes will be blocked starting at 7:00 am to reduce the car traffic in the area for our walking students and parents. All cars must enter the carpool lane from the Cherry Ridge to Wood Lodge entrance. (Directions to the carpool lane are below and map is attached for your reference) Students cannot be dropped off on Wood Lodge or Hayes. Students and parents should NEVER walk along the carpool lane, that lane is for cars only. NO PARKING OR DROPPING OFF IN THE STAFF PARKING LOT.

- All cars will ride through the carpool lane (one lane traffic only) to the Parent Auto Drop-Off. Students will enter the building through that entrance, which is located at the back of the school. Do not drop students off at any other point along the carpool lane.
- All cars will exit the carpool lane onto Hayes Rd. and will only be allowed to turn left onto Hayes Rd.

**WALK-UPS:** Students and parents that walk to school, or plan to park their car and walk up to the school should walk along Hayes Rd. to enter through the Visitor Entrance only. At no point should students or parents walk along the carpool lane.

**BUSES/DAYCARES:** Students that ride on an HISD bus or daycare bus/van will be dropped off in the bus lane along Hayes Rd. NO PARKING IN THE BUS LANE AT ANY POINT.

**AFTERNOON DISMISSAL:** *Students are dismissed at 2:50 pm. All students must be picked up no later than 3:00 pm. \*It is very important that your child's teacher knows how your child is to get home after school each day. We must know what area your child is to report to for dismissal. The student should also know how they get home, and be aware of any changes made.*

**CARPOOL PICK-UP:** Parents that are picking students (all students PK-5<sup>th</sup> grade) up from school in a car will only be allowed to pick-up students using the carpool lane. Parents are to remain in the car the entire time. DO NOT leave cars unattended in the carpool lane, it is a Fire Lane, and will risk your car being ticketed or towed. The intersection at Wood Lodge and Hayes will be blocked starting at 2:30 pm to reduce the car traffic in the area for our walking students and parents. All cars must enter the carpool lane from the Cherry Ridge to Wood Lodge entrance. \*\*Cars will only be permitted to enter the carpool lane from the Cherry Ridge/Wood Lodge side. There is no carpool entrance on Hayes Rd. (Directions to the carpool lane are below and map is attached for your reference) Students and parents should NEVER walk along the carpool lane, that lane is designated for cars only. NO PARKING IN THE STAFF PARKING LOT.

- All cars will ride through the carpool lane (one lane traffic only) and all cars should have the "student tag" displayed in the window with the name(s) of the student(s) you're picking up.
- A staff member will come to your car to confirm the students you are picking up, and your child will be escorted to the vehicle.
- All cars will exit the carpool lane and will only be allowed to turn left onto Hayes Rd.

**PARENT PICK-UPS:** Parents that choose to walk up to the school, or to park their car and walk up to the school to pick-up their child(ren) will be considered "parent pick-ups". Parent pick-ups will line up outside of the main entrance of the school (this is the only entrance parents will be allowed to enter and retrieve students) Staff members will be present at the main entrance to ask for your child(ren)'s name(s). Parents will wait in the designated area until their child comes out.

- All parents will need to have the "students tag" with the name of the student(s) you're picking up

**INDEPENDENT WALKERS:** Students who will walk home alone will be considered "independent walkers". Independent walkers will be dismissed through the Hayes Rd. gate and allowed to walk along the sidewalk adjacent to the building. Crossing guards will be in place at specific intersections, students should only cross the street where a crossing guard is present. \*\*Students in grades Pre-K, Kindergarten, and 1<sup>st</sup> grade WILL NOT be allowed to walk independently at any time, unless they are walking with an older sibling in 2<sup>nd</sup>-5<sup>th</sup> grade.

**BUSES/DAYCARES:** Students that ride an HISD bus or daycare bus/van will be escorted to their bus parked in the bus lane along Hayes Rd. by a staff member. NO PARKING IN THE BUS LANE AT ANY POINT.

**\*\*NEW THIS YEAR\*\*** We will use a new system to dismiss our students safely. *PikMyKid is the first and only smart dismissal solution for school districts, charter/private schools, after-school programs, YMCAs, carpools, and daycare facilities. It connects schools, teachers, and parents through real-time tools to make dismissals safer and more efficient.* Be on the lookout for more information on how to sign up for PIKMyKid in September!

### **DIRECTIONS TO ACCESS CARPOOL LANE:**

- From Briar Forest, go North (turn right) on Woodland Park Drive.
- Turn right onto the 2<sup>nd</sup> street, Highgrove Drive (at the STOP sign).
- Follow Highgrove Drive, it will curve to the left and turn into Cherry Ridge.
- Arrive to the STOP sign on Cherry Ridge and Wood Lodge
- Make a slight left on Wood Lodge and turn right into the entrance of the carpool lane.

**\*\*MAP OF CARPOOL AREA ATTACHED**

### **ADDITIONAL DROP-OFF/PICK-UP GUIDELINES:**

- There will be NO PARKING along either side of Cherry Ridge OR Wood Lodge from 7:00am-8:30 am or 2:00 pm-3:30 pm each day.
- There will also be NO PARKING along Hayes Road between the Lakeside Place and Wood Lodge (on the side of the school) It has been designated as a bus lane.
- If you plan to park in the adjacent neighborhoods and walk up to pick up your child from the WALKER area, please adhere to all parking laws and be courteous to our neighbors by not blocking or parking in driveways.
- Parents may not walk up to pick up a child in the carpool lane. These areas are designated for CAR RIDERS ONLY. If parents walk up in the carpool lane, they will be asked to return to their vehicle and get in the carpool line.